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#### Valid from 11.10.2021

**ABBI**<sup>®</sup>

Login/registration for MAN

MAN Truck & Bus SE, Munich

#### A new login procedure. What's new?

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2 A: You have already used MAN ABBI<sup>®</sup> – migration of your rights

**3** B: You want to register for MAN ABBI as a new user

### A new login procedure. What's new?

#### Changed registration and login procedure for MAN Truck & Bus web applications

The registration and login procedure for externally accessible MAN web applications will be changed for MAN ABBI with effect from 11 October 2021. In future, MAN will use Microsoft Azure to register and manage your user accounts.



Your existing MAN user IDs will be migrated to Microsoft Azure. This document will guide you through the process on the following pages.



#### A new login procedure. What's new?

#### Your MAN user account

Your MAN user account will be registered and managed in Microsoft Azure in future. **Login** for the portals and applications will also take place via Microsoft Azure. In future, **your e-mail address** will be used as a unique attribute for your user account. You also need a **mobile phone**.

Since you will require only one MAN user account in future, all actions relating to registration described below must be carried out ONIY once.

If you have already gone through the steps once and were successful in logging onto a MAN portal or into a MAN application with your new MAN user ID, you do not need to do anything else.

If your user ID has not been registered or migrated yet, please follow the steps outlined on the slides below.

Once you have successfully migrated or registered your new MAN user account, you will no longer need to repeat this for MAN portals and applications that are migrated in the future. For example:

- MAN After Sales Portal (migration at the end of 2021)
- MAN Portal for Technical Documentation (migration at the end of 2021)



#### A new login procedure. What's new?

This document will help you with your new login.

Throughout these instructions, please select the step that is closest to your situation in each case.

If you still encounter access issues, please contact us at abbi@man.eu

First open the MAN ABBI homepage as usual. After selecting the "Start" icon, you are taken to the new login screen.







#### A distinction is made between the following starting points:

**A.** You have already used MAN ABBI before 11.10.21. When you access the new login procedure for the first time, your rights must be migrated.

test@companyna	ame.xy	
Password		
•••••		
		The second

**B.** You have not yet registered with MAN ABBI or another MAN portal (\*).



(\*) Sales Van Portal, Sales Truck Portal, MAN After Sales Portal or Portal for Technical Documentation



#### A new login procedure. What's new?

#### **2** A: You have already used MAN ABBI<sup>®</sup> – migration of your rights

**3** B: You want to register for MAN ABBI as a new user

When you see this login screen for the first time, please use the "**Reset password**" link.

This is required in order to assign a new user and a new password in this new login process. Your previous rights will be transferred automatically.



Your previous user name will no longer be used. Please use your **e-mail address** instead.

After entering the verification code sent to your e-mail address, the program will create your new user account.





You will be prompted to assign a password.





After this, you will automatically be taken back to the login screen and can now log in.



Otherwise, the MAN ABBI homepage will then open.



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When you open a configurator in ABBI for the **first time** with the "Start" button...



... you will have to confirm a few more one-off messages. The rights for the configurators are set up here.

Migration to the new login procedure is then complete.



🍅 MAN Zugangsbeantragung - Mozilla Firefox



#### **Special cases**

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- Case 1: Your e-mail address in MAN ABBI no longer corresponds to the current one e-mail address:

This has already been described: if the e-mail address stored with your previous login data in MAN ABBI is not the same (e.g. xxx@companyname\_old.xx), your user account will not be recognised. In this case, please let us know at <a href="mailto:abbi@man.eu">abbi@man.eu</a>. Otherwise you will unfortunately have to perform completely new registration.

#### Case 2: You registered with an info@xx.xx address.

If you have registered with a general company e-mail address such as <u>info@companyname.xx</u>, you will now need access to this e-mail address as a verification code will be sent to you.

#### Case 3: You are sharing access with several users

Every user will need their own access. Please register again using your own company ID. You can find this in the company profile or you can request it from <u>abbi@man.eu</u>.





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2 A: You have already used MAN ABBI<sup>®</sup> – migration of your rights

#### **3** B: You want to register for MAN ABBI as a new user

Please select the "Registration" button.



Once you have entered your e-mail address, request the verification code.

Sign up	,		MAN
Step 1: I	Please verify yo	our email ac	ldress.
Email Add	tress *		
	Send verifica	tion code	
Step 2:	Please sign up.		
New Pass	sword *		
	lew Password *		
Confirm N			
Confirm N Given Nar	me *		

MAN

Enter the verification code in the input screen.

#### Verify your email address

Thanks for verifying your bbmo35@mailinator.com account!
Your code is: 790045

Sincerely, MAN TRUCK AND BUS B2C INTEGRATION This activates the other input fields of the screen.

Sign up	p		IMA	
Step 1:	Please veri	fy your em	ail address	6.
E-mail ad Email Ado	ldress verified. dress *	You can nov	v continue.	
bbmo35	@mailinator.com	Ĺ.		
Step 2:	Please sign	ı up.		
Step 2: New Pass Confirm N	Please sign sword *	1 up.	70	
Step 2: New Pass Confirm N Given Na	Please sign sword * New Password ume *	* <b>*</b>	TA TÍ	



Complete the screen in full and select "Create".

Step 2: Please sign up.	A one-off scree
New Password *	displayed in MA
•••••	ARRI which you
Confirm New Password *	should complet
••••••	
Given Name *	
jack	
Surname *	
jones	
Salutation *	
Mr. 👻	
Country *	
Denmark Y	
User language *	
English	
I have read the information regarding data protection.	
Create	

Die mit * gekennzeichneten	rmocrimen sie uns onte vor nutzung des Aufbauherstellerportal Ner-Dihrer Firma angeben. Die erfragen Sie bei beretts registrie Felder sind Pflichtfelder.	s einmalig weitere Profildaten und die Daten rten Kollegen oder aber bei der ABBI Hotlin	Ihrer Firma eingeben. Sie können statt Ihren Firn e. Brofildaten sociature I Abb
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Art des Unternehmens (Mehrfachauswahl möglich)*	Aufbauhersteller/Anbauer importeur Umbauer Trailerhersteller		
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Anrede Titel Vorname * Nachname * Telefon * Handy Position* Sonstige Position Tätigkeit *	Herr Frau Abbi Lesi92 Ceschaftsletung Ceschaftsletung Ceschaftsletung Ceschaftsletung Ceschaftsletung Ceschaftsletung Ceschaftsletung Construktion Coustist Coustist Coustist Coustist	AccountLogin-Name * MANTED&Username Sprachauswahi Registrierungsgrund* Bite begründen Sie kurz, warum Sie ir	abbitest32@mailnator.com
Other activity		nter a valid body builder ID in order to apply	company data that has already been saved. You
obtain the body builder ID 1	from your Administrator.		

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You will receive an e-mail with a summary of your inputs.

The ABBI administrators will activate you. You will receive a second email.

Sehr geehrte(r) Herr test92,	
Sie erhalten diese automatische E-Mail vom MAN ABBI-Team, weil Sie	Ihre Profildaten vervollständigt haben.
Unten finden Sie Ihre eingegebenen Daten und den Haftungsausschlus	s (http://www.truck.man.eu/man/media/content_medien/doc/abbi/ABBI_AGB_DE.pdf), den Sie bei der Er
Ihr Antrag ist an Ihren Admin zur Freigabe weitergeleitet worden. $\ensuremath{\vec{\Pi}}$	Sobald Ihr Zugang durch Ihren Admin freigeschaltet ist, werden Sie per E-Mail informiert.
Wenn Sie Fragen zur Registrierung haben oder sich nicht bei ABBI :	egistriert haben, kontaktieren Sie bitte unseren ABBI Support.
Ihr MAN ABBI-Team	
Übersicht über Ihre Daten: Anrede: Herr Vorname: Abbi Nachname: test92 Telefon: +49 (176) 88774413599 Mobile: Email: abbitest92@mailinator.com	
Position: Geschäftsleitung	
Auftragssteuerung	Sehr geehrte(r) Herr test92,
Sprache: Deutsch Grund der Registrierung: bla BBMO/ID: 161	Sie erhalten diese automatische E-Mail vom MAN ABBI-Team, weil Ihr Zugang zu ABBI freigeschaltet wurde. Herslich willkommen im ABBI-Fortal von MAN! T
	Ihr #ccount/Login-Name ist: abbitest928mailinator.com.
	Falls Sie Mitarbeiter eines Aufbauherstellers sind, ist Ihre BB-ID: 161.
	Bitte bewahren Sie diese Angaben sorgfältig auf.
	Ihr Passwort haben Sie bei der Registrierung eingegeben.
	Sie können sich jetzt mit Ihren Benutzerdaten bei ABBI anmelden, wenn Sie auf folgendem Link klicken oder den Link in die Adressleiste Ihres Br
	www.abbi.man.eu
	Wenn Sie Fragen zur Anmeldung haben oder sich nicht bei ABBI registriert haben, kontaktieren Sie bitte unseren ABBI Support (abbi@man.eu).
	Ihr MAN ABBI-Team



You can now log in again at www.abbi.man.eu.



MAN ABBI opens and is ready for use.

Thank you for your interest.



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### Changing your e-mail address or mobile phone number:

1. If your e-mail address should change in future, you can change it in MAN ABBI under "My profile".

2. If your mobile phone number should change in future, please send an e-mail to <u>ehd@man.eu</u> with the subject line "MAN access for external partners – change in mobile phone number".

